



HOW TO UPDATE A THIRD PARTY INTERNATIONAL



Why Update a Third Party?

The quality, accuracy and completeness of the information provided for each of your third parties is essential, as local regulations change regularly and our payment engines must constantly adapt.

We ask you to update the existing information of your Third Parties to ensure that your next payment transactions are processed.



Menu PAYMENTS CAPTURE section Third party

NEWS

ACCOUNTS

Account list

Rechercher une opération

Detailed Search

PAYMENTS CAPTURE

Credit Transfers

Direct debits

Bills of exchange

Third Party

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After connexion to mabanqueentreprise.bnpparibas

With the strong authentication method of your choice, select PAYMENTS CAPTURE and then section Third party 1



Secure
Browsing



Reader



Certificate



Corporate Digital
Key

Access your account using



How to find my Third Party to update ?

In the Third party section, filter on Third party status : inactive **2** then **apply** **3**

NEWS

ACCOUNTS >


PAYMENTS CAPTURE ^


- Credit Transfers
- Direct debits
- Bills of exchange

Payments Capture > Third Party > Validated Third Parties

Validated third parties (1) Third parties to validate (3)

Import third party + Create third party

Search by name, account number or reference  Create a list


2 


THIRD PARTIES NOT ATTACHED (1)

Third party status : All

Third party type : All

Third party country : All


Date of last modification : 




3 

Reset

Validated third parties (1) Third parties to validate (3)

Import third party + Create third party


Search by name, account number or reference  Create a list

☐ THIRD PARTIES NOT ATTACHED (1)

Name	Reference	Account number	Country	Status
<input type="radio"/> A.JING MACH ...	JKFGOSJG	€	China	INACTIF

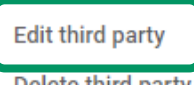
Page : 1 Lignes par page : 5 1 - 1 sur 1 < >

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4 Select the inactive third party to be modified by clicking on **Edit third party** **5**

Make a transfer

Add to favorites

5 

Delete third party



A guided journey

When updating your Third Party, you will be guided throughout the journey by information messages indicating the fields that are empty, in need of additional information or need to be completed. They will be highlighted in red if empty or incorrect

Name *

mandatory field to complete

Third party reference *

SHEF

Third party type *

Other

This third party is currently active ?



Third party status : ACTIVE

Country of account : UNITED STATES

BBAN *

701

Local code/SWIFT/BIC code *

Local code

Local code *

Mandatory field to complete

Other

2 Third party details

Mandatory field *

Residence country

UNITED STATES

Address

mandatory field to complete

Postal code

13815

City

NORWICH NY

Mobile

Phone

Email ?

Modify my third party

1 Name and banking information of the third party

Name *

mandatory field to complete

Third party reference *

SHEF

Third party type *


Other

This third party is currently inactive ?



Third party status : ACTIVE

MAIN ACCOUNT

Country :  UNITED STATES
BBAN : 7
Local code : FW0:

 Other

2 Third party details

Residence country

 UNITED STATES

Address

Postal code

13815

City

NORWICH NY

Mobile

Phone

Email ?

Tip: Complete the email so that you can send an e-mail to your beneficiary and allow him or her to follow a real-time international payment transaction via Swift GPI

Link this third party

☐ LISTE FAVORIS 28115101

☐ LISTE FAVORIS 30863713

☐ LISTE FAVORIS 31487838

 Create a new list

You can link your third party to an existing list or create a new list

Save your modifications

Cancel

Save




 Reactivate my Third Party

AMM

AJING M... D
Reference : JKFGOSJG
86516...

TO VALIDATE

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Modify third party

Successful third party update

Characteristics

Action follow up

BANKING INFORMATIONS

MAIN ACCOUNT

Country : CHINA
BBAN : 86516...4014
SWIFT/BIC code : BK...

THIRD PARTY'S DETAILS

Residence country : CHINA
Address : LANYUAN ROAD ZHAIDONG
Mobile phone : +33-...
Land line : +33-010-...

Postal code : 54000
City : NANCY

? No list associated to the third party

To validate your Third Party update, use one of three methods; Company Digital Key, your CTS reader or your certificate:
Follow the instructions on the screen

Third party validation

Summary of Third validated

Business Name : AJING MACH ...

Account number : 86...

User

User : MARC
Subscriber N° : 3:...

Date and hour : 01/24/2023 at 11:18:06 (GMT+01:00)

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Make a transfer

12

Back to list of third parties

Click **Make a transfer** to initiate a transfer to this third party

Click **Back to list of Third Parties** to access the Third Party list



Find my third party

Find the Third Party you have just updated in the validated third parties tab, in the list to which it belongs or in the list of Non-attached Third Parties.

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Validated third parties (20) Third parties to validate (3)

Search by name, account number or reference

THIRD PARTIES NOT ATTACHED (18)

Name	Reference	Account number	Country	Status
AJING MACH ...	JKFGOSJG	86	China	ACTIF
IMPORT12	24102022-0 ...	FR76 3 ...	France	ACTIF

Make a transfer
Add to favorites
Edit third party
Delete third party

You can initiate a transfer directly to this third party

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Any questions on your daily operation or on your Ma Banque Entreprise portal ?

Chatbot available **24/7 !**



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a changing
world