

NEOLINK NEW FEATURES

**RELEASE NOTE
JULY 2024**



BNP PARIBAS

The bank
for a changing
world

Dear client,

We would like to inform you of the enhancements that will be available on NeoLink as of **Monday 8 July 2024**.

- **Taxation**
 - New "Tax Offer" screen with a comprehensive overview of our tax services, both for relief at source and tax reclaims
- **On demand reporting**
 - New report customisation features
 - Report scheduling and distribution enhancements
- **Cash**
 - New report providing multiple options and combinations: statements of account, cash movements, value dated or accounting balances
- **Securities instructions**
 - Phasing out of file upload templates SEISTD2 et SEISTD4
 - Securities instructions screens: old version fully removed

Information regarding browser versions:

Here are the recommended minimum browser versions:

- Microsoft Edge version 42
- Microsoft Edge Chromium (version 86)
- Google Chrome version 79
- Mozilla Firefox version 68

You may also use any other browsers (e.g. Safari) regularly updated and which software editors still support.



This document aims at ensuring that you are aware of any changes within NeoLink screens and reports, and of their potential impacts on your processes. Please make sure that you understand them, and where necessary, update your processes accordingly.



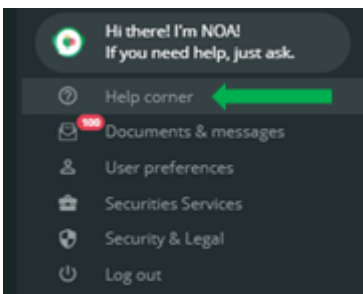
Key steps

MIGRATION PROCESS (NeoLink unavailable)	From Saturday 6 July 2024 2:00am CET to Sunday 7 July 2024 8:00pm CET
LIVE DATE	Monday 8 July 2024

Before you first connect to NeoLink after our live date, we advise you to:

- **Delete Internet temporary files and cookies on your browser**
- **Close all open tabs and windows before reopening your browser**

For further information, please check NeoLink's Help corner in the left panel:



Your usual support contact details can be found on the last page of this document.



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TAXATION

Tax offer

Overview

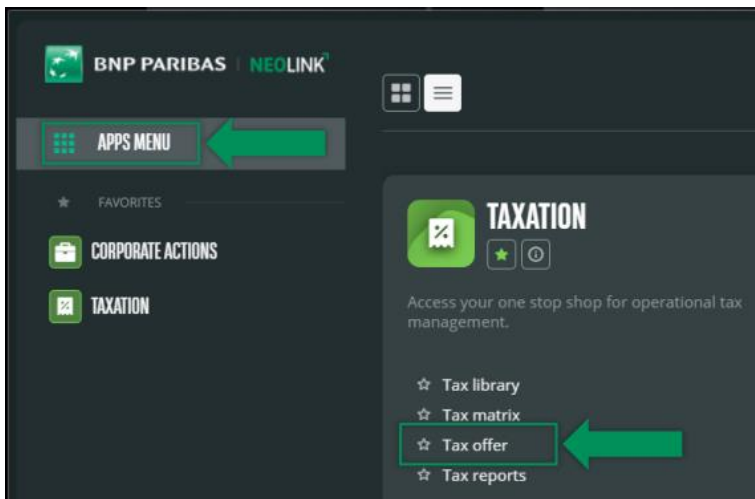
Tax offer is a dedicated service within NeoLink's Taxation app through which you will have a comprehensive overview of our tax services, both for relief at source and tax reclaims, per major place of safekeeping (local sub custodian/agent, ICSDs, and where applicable, main cross border combinations).

Information and alerts on the latest updates made to the tax offer will be displayed and highlighted, allowing you to quickly identify the various changes.

If you already have access to the "Corporate Actions" and/or "Taxation" apps, you will have access to this new service automatically.

Access

Access this service via Apps Menu → Taxation → Tax Offer.

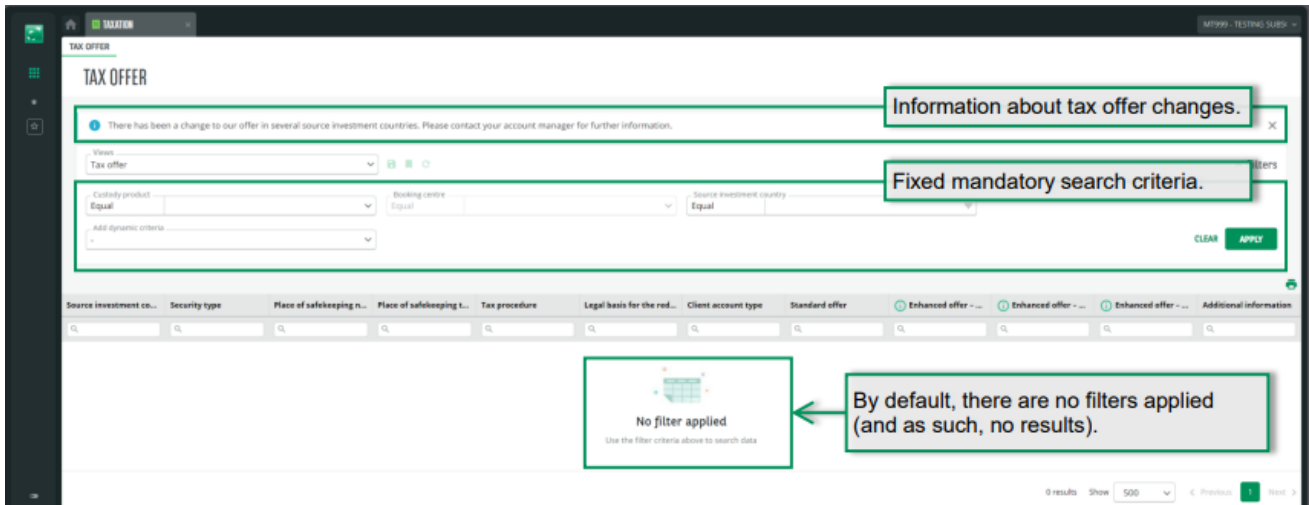


Disclaimer

A disclaimer will be displayed when you access the Tax offer service. You must approve the conditions before you are allowed to access the service. Clicking on "Cancel" will automatically redirect you to the NeoLink homepage.

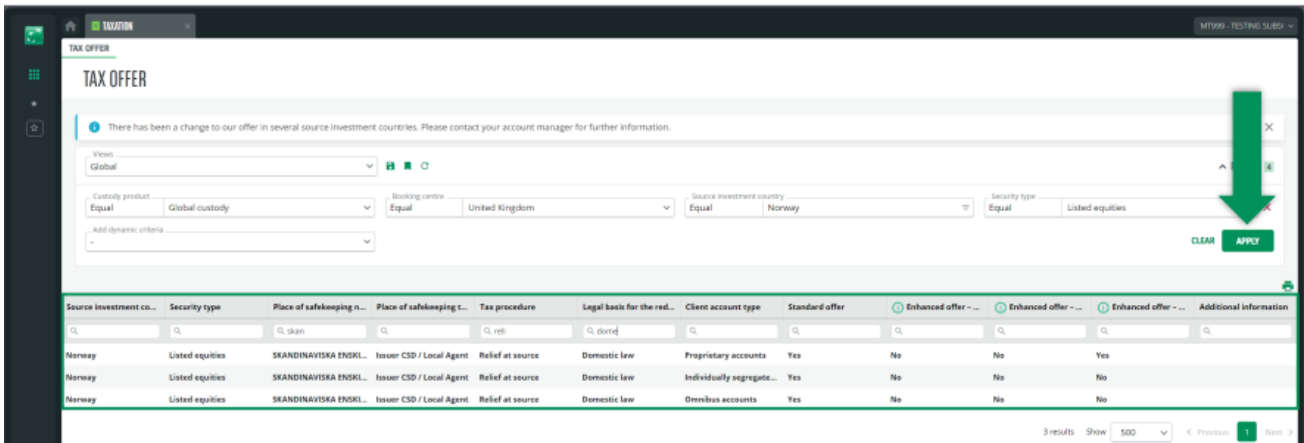
List page

Each time you access to the service, a message will inform you in case of any changes / updates to our tax offer on top of the screen.



To start, select values for each of the three mandatory criteria in the search filter: Custody product, Booking centre, Source investment country, then click on Apply to display the results.

Results



Two levels of service will be applicable to the tax procedure adopted by each country:

1. **Standard offer:** the client prepares and signs the tax documentation. BNP Paribas processes the tax documentation vis-à-vis tax authorities and/or sub-custodians.
2. **Enhanced offer:** BNP Paribas prepares the tax documentation (fully or partially). Depending on the account structure of the client, the level of delegation and the tax jurisdiction of the client, either the client (or its customers) or BNP Paribas signs the tax documentation and submits it for certification to local tax authorities. BNP Paribas processes tax documentation vis-à-vis tax authorities and/or sub-custodians. This offer is only available for Global Custody activity.

Depending on your NeoLink subscription code, and the related accounts (booked in Global and/or Local Custody), you will have access to either the Local or Global Custody tax offer, or both.

You can print the results and extract them as a PDF file.

Note: for more details, please refer to the dedicated user guide that will be published in the NeoLink help corner.



ON DEMAND REPORTING

New features to run, schedule, and customise reports

Overview

Report generation, scheduling and customisation will now allow more self-servicing and more advanced customisation, with additional features available:

- Selecting more report distribution channels
- Scheduling a report for a group of users
- Customising the report layout, with data selection, ordering, and renaming

Please note that you will still be able to quickly launch a report using default settings, just as today.

In the case of customisation and scheduling, a new workflow will guide you through the process, with a final recap of all changes made and selected parameters.

Features such as adding blank columns, resetting columns to their previous state, column sorting, will be available as well.

Important note

- Two webinars are planned at the end of June 2024. You will receive an invitation soon.
- A dedicated user guide will be available in NeoLink's help corner as from the release date.

New actions available

Actions linked to each report will be displayed with a clear label, instead of the current icons.

- Run
- Run & share
- Schedule
- Customise

The screenshot shows the 'ON DEMAND REPORTING' interface. At the top, there are tabs for 'SCHEDULED REPORTS' and 'RECENT REPORTS', and a 'REFRESH' button. Below the tabs is a search bar and a filter dropdown set to 'Services'. The main table has columns for 'Service', 'Code', 'Name', 'Default f...', 'Status: O...', 'Status: OK', 'Status: Err', 'Available actions', and 'Recent reports'. The 'Available actions' column now displays text labels like 'Run', 'Run & Share', 'Schedule', and 'Customize' instead of icons. A red box highlights these new action labels in the first two rows of the table.

Service	Code	Name	Default f...	Status: O...	Status: OK	Status: Err	Available actions	Recent reports
Corporate...								
Cash Instructions	C304_ALL001	MT304 Cash Instructions Extraction	Excel				ACTIONS ▾	Run reports
Cash Instructions	CINS_ALL001	Cash Instructions extraction	CSV				ACTIONS ▾	Run & Share reports
Cash Instructions	CINS_ALL002	Cash Instructions removed extraction	CSV				ACTIONS ▾	Schedule reports
Cash Instructions	CINS_DET001	Cash instructions summary	Acrobat				ACTIONS ▾	Customize reports
Cash Instructions	CINS_LIS001	Cash instructions list	Acrobat				ACTIONS ▾	No available reports



Run

Clicking on "Run" will launch the report with default settings, just like today.

Run & share

"Run and share" will allow you to run and distribute the report to a selected list of recipients. These recipients will consist of users having access to the same subscription as you.

RUN AND SHARE [Close]

Select a method(s) by which to send the report

Via Email notification Via SFTP

^ EMAIL NOTIFICATION DETAILS

Select the users who will receive the report

Add recipients to send the report to *

SELECTED RECIPIENTS

BCC option for all recipients Check the box to add recipients in blind copy

Subject

Add an email subject

Email message (0 / max 2000 characters)

Add a message

Additional options

Choose one of these distribution options

Send an email notification only

Include the report as an Email attachment

Receive a Neolink link in the email

^ DISCLAIMER

Email transmission cannot be fully secured as information could be intercepted, corrupted, lost, arrive incomplete or contain viruses. By ticking this box, you acknowledge and accept the risk that the security of any data sent by your chosen method of distribution may be compromised. Accept

CANCEL → RUN AND SHARE

Where you include the report or a link in an email, you need to accept the disclaimer about the risks involved



Schedule

A new workflow will guide you through three steps (Report information, When to send, Sending method), followed by a final review of all selected parameters.

Fill in the fields as needed and click on "Next" to go to the next step.

The image displays three overlapping screenshots of the "SCHEDULE REPORT - CREATION" dialog box, illustrating the workflow steps:

- Step 1: REPORT INFORMATION**
 - Message: "No scheduled event for report ADVI_ALL001 - Advices - Extract all data"
 - Progress bar: 1 (REPORT INFORMATION) is active, 2 (WHEN TO SEND), 3 (SENDING METHOD), and 4 (REVIEW) are inactive.
 - Section: **SCHEDULE INFORMATION**
 - Section: **Schedule owner details**
 - Field: Schedule owner * (with a help icon)
 - Field: Language (dropdown: Français)
 - Field: Time zone (dropdown: Europe/Paris)
 - Field: Date format (dropdown: dd/mm/yyyy)
 - Section: **REPORT GLOBAL OPTIONS**
 - Option: Send report/s in a zip file
 - Section: **SELECTED REPORT/S**
 - Section: **Report template** (ADVISES - EXTRACT ALL DATA)
 - Field: File format (dropdown: Excel)
 - Link: [View more details](#)

- Step 2: WHEN TO SEND**
- Message: "No scheduled event for report ADVI_ALL001 - Advices - Extract all data"
- Progress bar: 1 (REPORT INFORMATION) and 2 (WHEN TO SEND) are active, 3 (SENDING METHOD) and 4 (REVIEW) are inactive.
- Section: **Select when to schedule the send**
 - Options: Daily, Weekly, Monthly
 - Section: **When ?**
 - Field: Start date * (calendar: 14/02/2024)
 - Field: End date * (calendar: 14/02/2025)
 - Section: **Select sending time * :**
 - Field: Hour * (dropdown: 08)
 - Field: Minute * (dropdown: 05)
 - Field: Second * (dropdown: 00)
 - Section: **How often ?**
 - Options: Wednesday, Thursday, Friday, Saturday, Sunday
- Step 3: SENDING METHOD**
- Message: "No scheduled event for report ADVI_ALL001 - Advices - Extract all data"
- Progress bar: 1 (REPORT INFORMATION), 2 (WHEN TO SEND), and 3 (SENDING METHOD) are active, 4 (REVIEW) is inactive.
- Section: **Select a method(s) by which to send the report**
 - Options: Via Email notification, Via SFTP
- Section: **EMAIL NOTIFICATION DETAILS**
 - Section: **Add recipients to send the report to ***
 - Section: **SELECTED RECIPIENTS**
 - Field: (20190625001 TEST (40809378), 21354T11 TEST (40809452), 21354T19 TEST (4080...))
 - Option: BCC option for all recipients
 - Field: Subject (Weekly report)
 - Field: Email message (42 / max 2000 characters) (Please check the weekly report in NeoLink)
 - Section: **Additional options**
 - Options: Send an email notification only, Include the report as an Email attachment, Receive a Neolink link in the email


Once the three steps are completed, "Review" gives you a recap of your schedule details.

SCHEDULE REPORT - CREATION

No scheduled event for report ADVI_ALL001 - Advices - Extract all data

✓ **REPORT INFORMATION**
✓ **WHEN TO SEND**
✓ **SENDING METHOD**
4 **REVIEW**

REPORT INFORMATION ✎

Owner		Time zone	Europe/Paris	Language	English
Date format	dd/MM/yyyy				
Send report/s in a zip file	No				
Report template	ADVICES - EXTRACT ALL DATA				
Format					
File name	ADVICES-EXTRACT_ALL_DATA	Report language	English	File format	Excel
Parameters					
Group(s) :	0 selected	Bank(s) :	0 selected	Securities account(s) :	0 selected
Cash account(s) :	0 selected	Currency(ies) :	0 selected	Isin code(s) :	0 selected
Corporate Actions category(ies) :	0 selected	Corporate Actions type(s) :	0 selected	Last update date :	from 05/01/2022 to 06/01/2022
Beginning:	00:00	Ending:	23:59	Value date :	
Ex date		Payment date		Posting date	
Include Column Header	Yes	Column(s):	0 selected		

WHEN TO SEND ✎

Scheduled for release on:

Trigger	Weekly	Start date	04/06/2024	Frequency	Every 1 week(s)
End date	04/06/2025	Day(s)	Tuesday		

SENDING METHOD ✎

Methods of distribution

Method	Email notification	Selected recipients	1 selected	BCC option	No
Additional options	Send an email notification only	Subject	New report available	Email message	Please find the report b...

CANCEL
BACK
→ SCHEDULE

Click on "Schedule" to confirm.



Customise

Customise a report in three steps, as shown below:

CUSTOMIZE A REPORT

1 CONTENT 2 STRUCTURE 3 REVIEW

NAME: Statements of account extraction REPORT CODE: CSTA_ALL001 CATEGORY: Cash Reporting **PREVIEW REPORT**

^ SELECT REPORT OUTPUT AND OPTIONALLY PROVIDE A NEW NAME

select a file format: CSV rename report(Optional): CSTA_ALL001

Include Column Header

^ FILTER THE DATA TO BE INCLUDED IN YOUR REPORT

Group(s): 022222;123456;20124

Bank(s): ARTENL

Cash account(s): 36725EUR;72674EUR;CONTINHA1;CONTINHA2

Currency(ies): EUR;AUD;NZD

Amount greater than

And amount lower than

Date:

Accounting date Value date

from: 04/03/2024 to: 03/06/2024 Default: Last Update

Statements:

With movements Without movements Only movements

CANCEL **NEXT**

Click on "Next" to access to the second step, where you can:

- Add and/or remove columns by using the arrows
- Add blank columns by clicking on "+ Blank column"
- Rename a column: select the column and click on "Rename"
- Preview your customised report by activating the "Preview" button.

Note: please note that this second step "Structure" will be available where the report allows data selection, ordering, blank columns and renaming. Otherwise, customisation will only show two steps: "Content" and "Review".



CUSTOMIZE A REPORT



Use the arrows to add/remove columns

Click to add blank columns

Preview the report

BACK CANCEL NEXT

Renaming a column: pick one of the "Selected columns" and click on "Rename" – you need to provide labels in English and French.

RENAME

RENAME COLUMN

To ensure consistency when the output language is changed, please enter both an English and French version

Account description

New column name (English)
Description

New column name (French)
Description

RENAME



You can preview the results of your customised report, including renamed columns:

CUSTOMIZE A REPORT ×

2
3

AVAILABLE COLUMNS

Client currency
Consolidated balance in client currency

SELECTED COLUMNS

Bank
Account currency
Account number
Account description ✎ Renamed
Accounting date
Balance

Preview

The information displayed in this table/list views is for illustrative purposes only and does not contain real data.

Bank	Account currency	Account number	Description	Accounting date	Balance
PARBFR	EUR			01/01/2021	62605.530

BACK
CANCEL
NEXT

Once the two steps are completed, "Review" gives you a recap of your customisation details.

You can then save the customised report for future use, or just run it once.

CUSTOMIZE A REPORT ×

3

CONTENT

STRUCTURE

REVIEW

Report code: CSTA_ALL001 | Name: Extraction des extraits de compte
Format: CSV | Category: Cash Reporting

DATA

Group(s): 3 selected | Bank(s): 1 selected
Cash account(s): 4 selected | Currency(ies): 3 selected
Amount greater than: 0 selected | And amount lower than: 0 selected

Accounting date: from 2024/03/04 to 2024/06/03 | Value date: from to

Include Column Header: No

Statements: With movements Without movements Only movements

Inactive accounts included: No

STRUCTURE

The information displayed in this table/list views is for illustrative purposes only and does not contain real data.

Bank	Account currency	Account number	Description (Account description)	Accounting date	Balance
PARBFR	EUR			01/01/2021	62605.530

BACK
CANCEL
RUN REPORT WITHOUT SAVING
SAVE AS CUSTOMISED REPORT



Reminder

- Two webinars are planned at the end of June 2024. You will receive an invitation soon.
- A dedicated user guide will be available in NeoLink's help corner as from the release date.



CASH REPORTING

New report: Cash balances and movements (CBAM_ALL001)

Overview

This new report will regroup and merge the information from these four existing cash reports:

- Cash - accounting balances extraction (CBAL_ALL001)
- Statements of account extraction (CSTA_ALL001)
- Cash movements list extraction (CMOV_ALL001)
- Cash - value dated balances extraction (CVAL_ALL001)

The objective of this new report is to simplify access to cash statement information via a single report, instead of four different reports. The report will be available in CSV, Excel, Tab, Pipe, Without separator formats.

Different parameters will help you define its contents, as shown below:

Access via On demand reporting

Access via Apps menu → My reporting → On Demand Reporting.

ON DEMAND REPORTING SCHEDULED REPORTS RECENT REPORTS REFRESH

Services
Cash Reporting

STANDARD (31) USER SET & SHARED (80) USER SET & PRIVATE (0)

Service	Code	Name	Default format	Status: Ongoing	Available actions	Status: OK	Status: Err	Recent reports
Cash Reporting	CBAL_ALL001	Cash - accounting balances extraction	CSV		ACTIONS			No available reports
Cash Reporting	CBAL_LIS001	Cash - accounting balances report	Acrobat		ACTIONS			No available reports
Cash Reporting	CBAM_ALL001	Statements of account extraction	CSV		ACTIONS			No available reports

Click on Actions and select "Customise"

Run
Run & Share
Schedule
Customize

CUSTOMIZE A REPORT

1 CONTENT 2 STRUCTURE 3 REVIEW

NAME: Statements of account extraction
REPORT CODE: **CBAM_ALL001**
CATEGORY: Cash Reporting
PREVIEW REPORT

^ SELECT REPORT OUTPUT AND OPTIONALLY PROVIDE A NEW NAME

select a file format: CSV
rename report(Optional): CBAM_ALL001

Include Column Header



Customisation and contents

In the report customisation screen, select the criteria that match your reporting needs (accounting balances, statement of accounts, cash movements, value dated balances).

Accounting balances

Input an "Accounting date" and select "Without movements":

Date :

Accounting date Value date

from to Default : Last Update

Statements :

With movements Without movements Only movements

Inactive accounts included

In this case, the report will show the following contents (same as the existing CBAL_ALLO01 report):

REPORT CONTENT		
COLUMN TYPE	COLUMN NAME	FORMAT
Mandatory column	Bank	Char(6)
Mandatory column	Account currency	Char(3)
Mandatory column	Account number	Char(35)
Selected column	Account description	Char(30)
Selected column	Accounting date	Date
Selected column	Balance	Numeric(18,3)
Available column	Client currency	Char(3)
Available column	Consolidated balance in client currency	Numeric(18,3)



Statements of account

Input an "Accounting date" and select "With movements":

Date :

Accounting date Value date

from to Default : Last Update

Statements :

With movements Without movements Only movements

Inactive accounts included

In this case, the report will show the following contents (same as the existing CSTA_ALL001 report):

REPORT CONTENT		
COLUMN	COLUMN NAME	FORMAT
Mandatory column	Bank	Char(6)
Mandatory column	Account currency	Char(3)
Mandatory column	Account number	Char(35)
Selected column	Account description	Char(30)
Selected column	Previous date	Date
Selected column	Opening balance	Numeric(18,3)
Selected column	Closing date	Date
Selected column	Closing balance	Numeric(18,3)
Selected column	Accounting date	Date
Selected column	Debit	Numeric(18,3)
Selected column	Credit	Numeric(18,3)
Available column	Value date	Date
Available column	Bank reference	Char(16)
Available column	Client reference	Char(16)
Available column	Movement description	Char(34)
Available column	Movement amount	Numeric(18,3)
Available column	Amount currency	Char(3)
Available column	Number of credit	int
Available column	Number of debit	int
Available column	Total of credit	Numeric(18,3)
Available column	Total of debit	Numeric(18,3)
Available column	Movement description (2)	Char(255)
Available column	Movement description (3)	Char(255)
Available column	Securities code	Char(12)
Available column	Securities name	Char(30)



Cash movements

Input an "Accounting date" and select "Only movements":

Date :

Accounting date
 Value date

from
 to

 Default : Last Update

Statements :

With movements
 Without movements
 Only movements

Inactive accounts included

In this case, the report will show the following contents (same as the existing CMOV_ALL001 report):

REPORT CONTENT		
COLUMN	COLUMN NAME	FORMAT
Mandatory column	Bank	Char(6)
Mandatory column	Account currency	Char(3)
Mandatory column	Account number	Char(35)
Selected column	Accounting date	Date
Selected column	Value date	Date
Selected column	Bank reference	Char(16)
Selected column	Client reference	Char(16)
Selected column	Movement description	Char(34)
Selected column	Movement amount	Numeric(18,3)
Selected column	Amount currency	Char(3)
Available column	Account description	Char(30)
Available column	Movement description (2)	Char(255)
Available column	Movement description (3)	Char(255)
Available column	Securities code	Char(12)
Available column	Securities name	Char(30)
Available column	SWIFT	Char(4)
Available column	AFB	Char(10)
Available column	Commission	Char(5)
Available column	Fail code	Char(5)



Value dated balances

Input a "Value date" - "Without movements" will be selected by default.

Date :

Accounting date Value date

from to Value date cannot be greater than current date

Statements :

With movements Without movements Only movements

Inactive accounts included

In this case, the report will show the following contents (same as the existing CVAL_ALL001 report):

REPORT CONTENT		
COLUMN	COLUMN NAME	FORMAT
Mandatory Column	Bank	Char(6)
Mandatory Column	Account currency	Char(3)
Mandatory Column	Account number	Char(35)
Selected Column	Value date	Date
Selected Column	Balance	Numeric(18,3)
Available Column	Account description	Char(30)
Available Column	Consolidated balance in client currency	Numeric(18,3)



SECURITIES INSTRUCTIONS

File upload templates

Phasing out of file upload templates SEIST2 and SEISTD4

As previously announced, the Securities Instructions file upload templates SEISTD2 and SEISTD4 will be phased out as from 8 July 2024.

- If you use SEISTD2 and SEISTD4, please use the SEISTD1 instead
- SEISWIFT and SEISTD1 remain active with no change

If you are currently using either SEISTD2 or SEISTD4 file upload formats, we invite you to replace them by SEISTD1 as soon as possible. Your usual NeoLink support contact is available to guide you through this change. To help you transition to SEISTD1, here is [a link to help you map the various fields from SEISTD2 and SEISTD4](#).

New securities instructions screens

Previous screen version fully removed

Only the new securities instructions screens will be accessible on NeoLink as from 8 July 2024.

The previous version of these screens will be fully removed and they will not be accessible anymore.



CONTACTS

ASIA PACIFIC

➤ **NeoLink Australia, New Zealand, Asia**

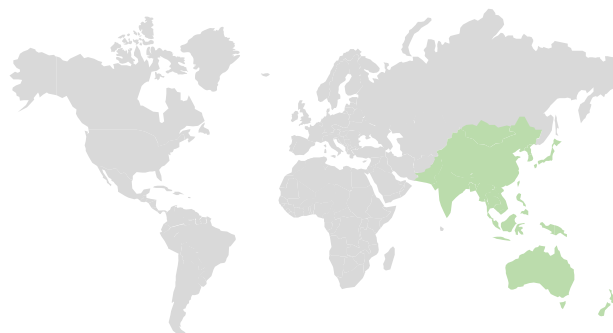
bp2s_neolink_apac@bnpparibas.com

Australia: +61 (2) 8116 0500

New Zealand: +64 (4) 439 2198

Asia: +91 44 71 1234 56

Support Hours: 04:30 AM to 3:30 PM (IST) Mon-Fri



EUROPE

➤ **NeoLink Europe**

bp2s_neolinksupport_emea@bnpparibas.com

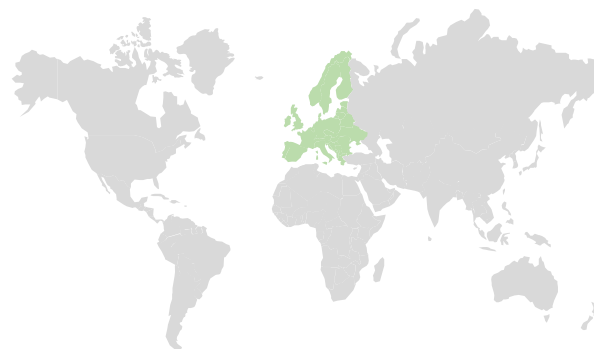
France: +33 1 55 77 80 30

Germany: +49 69 1520 5751

Jersey: +44 1534 813921

United Kingdom: +44 (0) 207 410 1026

Luxembourg: +352 2696 2500



➤ **NeoLink Italy**

bp2s_neolink_italy@bnpparibas.com

milan.clc@bnpparibas.com

+39 02 7247 4254 / +39 02 7247 4135

➤ **NeoLink Spain**

bp2s_neolink_spain@bnpparibas.com

+3491 762 5133 / +3491 762 4857

AMERICAS

➤ **NeoLink Americas**

bp2s_neolink_americas@bnpparibas.com

USA: +1 201 850 50 60

LATAM: +57 601 651 6440



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securities.bnpparibas.com



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181123C_SSCM_NLNL_BR_EN

